

Advertisement for the position of “Copy Editor cum Proof Reader”

Indian Academy of Sciences (IASc), an institution under the Department of Science & Technology, Government of India publishes scholarly journals, thematic books and other publications. The Academy currently publishes 10 journals in various disciplines in science (please visit www.ias.ac.in for more details).

The Academy is looking for a position of “Copy Editor cum Proof Reader” on contract basis. Applications are invited from resourceful persons with excellent skills in copy editing original research articles and publishing them under tight deadlines. Candidates with LaTeX experience will be given preference.

Duties also include assisting the team and members of Editorial Board and towards ensuring smooth work flow and undertake activities of processing and production of journals.

The duration of the employment is for one year.

Educational Qualification:

Master's/Bachelor's degree in science from a recognized University with chemistry as one of the major subjects.

Age limit: Candidate should not be more than 40 years of age.

Experience : 2-3 years of demonstrable experience in scientific editing in case of Master's degree holders and 5-6 years in case of Bachelor's degree holders.

No. of Posts: One

Salary: Rs. 18,000/-per month + ESI and PF contributions.

The application as per the prescribed format (available at www.ias.ac.in/positions) along with the CV, self-attested copy of experience, proof of age and other pertinent documents should be sent by email to execsec@ias.ernet.in with subject line “Application for the post of Temporary Copy Editor cum Proof Reader” before 13 August 2016. The appointment will be through an outsourced agency.