NOTICE INVITING TENDER FOR PRINTING OF BOOKS

The Indian Academy of Sciences is an Institution of Dept. of Science and Technology, Government of India needs the following book to be printed and supplied as per below mentioned specification. Eligible vendors as per Annexure – 2 are requested to send the quotation on or before 30 NOV 2018 (2.00 PM) to the Purchase In-charge.

SPECIFICATION OF BOOKS

1. Title: C.V Raman – A Memoir – by a Jayaraman
   Description
   a) Book size: 14cm x 22 cm (Trim Size)
   b) No. of Pages: 252+20prelim pages in b/w + 2 pages in 4/c= 274 pages
   c) Paper: Text Paper 80 gsm LWC Paper
   d) Jacket cover with spine: 4 colour - Art Card - 170 gsm with front and back flap with text and image
   e) Lamination: Matt Lamination on Cover.
   f) Binding: Kappa Board of 1.8 pound Gramage for Case Making That - 1125 gms – Title to be printed on the hard case section stitching. (Section sewing and Hard case binding - maroon colour – Title to be printed on the hard case in gold colour. Center to the case(height and width).
   g) Book Mark Tag: 0.5 cm width – maroon colour.
   h) No. of Copies to print and supply: 1000 copies
   i) Input: Soft Copy
   j) Time Frame: 10 Days from the date of approval of proofs.

Packaging: All books are first to be shrinked packed in set of 10 books. Then the material to be packed in new, unused, sizeable cartons of 05 ply. In one box 50 books only to be packed. New, plain cartons only are to be used. All the cartons are duly labelled with title of the books and quantity. Material packed in any other way will not be accepted. Or A penalty of Rs: 200.00 per box will be imposed.i.e (quantity/50) X200

Maheshchandra N.
Executive Secretary
TERMS & CONDITIONS

1) Rates/price bid is to be submitted as per annexure-I, according to the specifications given in the enquiry only and no conditional tenders will be accepted. TENDER ACCEPTANCE LETTER is to be submitted as per annexure –III.

2) The rates shall include the cost of paper, printing, binding, packing, forwarding, tax etc.

3) All the documents asked as per annexure –II, should be sent along with the technical bid. If any one of the documents asked is not enclosed, the quotation will not be considered.

4) The Tenderer will be responsible for collection of the input material, supply of the proof/dummy and the final printed copies of the books at the premises of without form C&D.

5) The bid should be accompanied with an EMD of Rs: 3000.00 and non-refundable tender fee of Rs: 500.00 in the form of DD, drawn in favour of "Indian Academy of Sciences", payable at Bengaluru. The EMD of selected bidder will be kept as security deposit till completion of the work and the rest will be released within 15 days from the date of opening of the bids.

6) The tenders received late or do not fulfil the terms & conditions will be rejected.

7) The IASc reserves the right to accept or reject any or all tender/s without assigning any reasons.

8) The Tenderer will supply us four pages printed version of the Books, cover sample on the same GSM paper as specified in our quotation and dummy of the Books in actual and specified size and you will start the printing works only after IASc approves the print quality of the supplied printed samples and dummy by you. There will be no compromise on the quality of paper & printing and in case the printing work is not found satisfactory as per sample approved, the job will not be accepted and no payment will be made. Or a penalty @ 20% of invoice value shall be imposed.

9) Payment will be released only after the completion of job and after the receipt of Negative/Positive or CD and the printed material in good condition and to the satisfaction of IASc. No partial job will be accepted for payment.

10) Place of delivery of the books is the Indian Academy of Sciences premises (Stores)

11) The softcopy to be collected within two days after intimation of award of contract by telephonically or E-Mail. Proof and printed samples to be submitted within 04 days from the date of collection of proof. The books have to be supplied within 07 days from the date of approval of the proofs by the Academy, failing which liquidated damage/delay charges will be imposed @ 0.5% per week maximum of 5% of total contract value.

12) If the supplier does not accept the work order or does not deliver the item within given stipulated time, the EMD will be forfeited.

13) The Academy can Change the number of quantity to be printed at the time of issue of PO/PO.

14) Work Order will be issued to firm which is lowest in the given title of book, which means that the rate comparison for rate competition will be made title wise not on aggregate basis.

15) Note: PAN/ CST/VAT registration, EMD and paper sample must be in one envelope along with technical bid. Price bid must be put up in another separate envelope. Both sealed envelope should be kept in another envelope. Please quote the tender no. with date and opening date on the top of the cover containing tenders.

Yours Sincerely,

Maheshchandra N.
Executive Secretary
ANNEXURE-I

(To be given on Company Letter Head)

PRICE SCHEDULE

<table>
<thead>
<tr>
<th>Name of vender:</th>
<th>Ref NO: H-H099/PUR/BNN/IASc/Print/16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE:</td>
<td>15-11-2018</td>
</tr>
<tr>
<td>VALIDITY OF BID:</td>
<td>Three Months</td>
</tr>
<tr>
<td>EMD:</td>
<td>3,000.00</td>
</tr>
<tr>
<td>TENDER FEE:</td>
<td>500.00</td>
</tr>
<tr>
<td>Date of Opening of tender:</td>
<td>30 Nov 2018 (3.00 PM)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SL No:</th>
<th>Description/Title</th>
<th>Unit</th>
<th>Quantity</th>
<th>Rate: inclusive all taxes and Expenditure(Paper,Printing,,Binding,P&amp;F,loading/offloading etc.),FOR: IASc, Bengaluru</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>C.V Raman – A Memoir – by A Jayaraman</td>
<td>Each</td>
<td>1000</td>
<td></td>
</tr>
</tbody>
</table>

Note: Rate quoted by the Bidder should be in figure as well as in words.
Submit all the pages of this tender document duly signed as accepting all the terms and condition of the tender.

Signature of the contractor with stamp & date
ANNEXURE-II

ELIGIBILITY CRITERIA FOR PRINTERS

1. Only those vendors having adequate in house infrastructural facilities for four colour printing including high quality scanners, image setters, Shrink Packing Facility etc. along with experience of three similar work only need to apply. List of Machines and Equipment held by the firm may be enclosed.
2. PAN/CST registration certificate should be enclosed with the technical bid.
3. The printer/vendor also enclose a certificate stating that his firm has a good reputation and there is no complaint against it and have not been blacklisted from any Govt organization.

CHECK-LIST FOR TECHNICAL BID

1. Vendors must ensure that they meet the eligibility criteria.
2. Both the bids, tech & Price bids are to be kept in separate sealed envelope. Price bid will be opened only of qualified vendors.
3. EMD of Rs: 3,000.00 and Tender fee of Rs: 500.00 in the form of DD in favour of “Indian Academy of Sciences” Payable at Bengaluru must be enclosed along with technical bid.
4. PAN /GSTN registration certificate.
5. Certificate as per point-3 of annexure-II.
6. Signature of bidder on all the pages of tender document as acceptance of all the terms and condition of tender.
7. Proof of three similar works. Photocopy of work orders duly signed and authenticated by the bidder to be enclosed.
TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No: Name of Tender / Work:

Dear Sir,

1. I/ We have downloaded/obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. to (including all documents like annexure(s), schedule(s), etc., which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ Organisation too has also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/ entirety.

5. I/We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking.

6. I/We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found 'Violated, then your department/Organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

Date:

Place:

(Signature of Bidder with Name)